

IPD-5458-59  
12 August 1959

MEMORANDUM FOR: Special Requirements Staff

25X1

ATTENTION : [redacted]

25X1      1. Reference is made to your letter numbered IPD-5359-59, dated 11 August 1959, in which you approved the expenditure of FY-1960 funds by [redacted].

2. As we have discussed on previous occasions, these committing documents should be routed through this office prior to release in order that the obligation may be properly recorded, and that Fund Certification, Obligation Reference, and Cost Code Symbols may be placed on copies to interested parties, thereby avoiding duplication of effort.

3. This is the prescribed procedure for all components of the Division and we must insist that committing documents flow in this manner.

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[redacted]  
Comptroller, IPD-M/P

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Dist: 2 - Add

- 1 - [redacted] (JAP-Fin-IPD)
- 1 - Reading (Fin-IPD)
- 1 - Chrono ✓

TJD:vh/IPD-Fin/12 August 1959